# **Autotrack Stock Take System**

**User Standard Manual Guide** 

Ver. 1.6.5

### Prepared by

ALC-TECH (M) SDN BHD NO.30-1, Jalan 6/62 A, Bandar Menjalara, 52200 Kepong, Kuala Lumpur Email: <u>sales@alcglobal.com</u> Telephone: (603) 6280 1650 Fax: (603) 6280 4595



### Contents

Login Page	4
Home (Menu)	5
Asset Master (Menu)	6
Item Import	6
Asset Listing	8
Asset Check Out	11
Asset Type	11
Asset Group	11
Receiving	12
Check Out	13
Check In	14
Transfer	15
Write Off	16
Design (Menu)	17
Label Management	17
Setting (Menu)	18
Location	18
Location Import	19
Caption resource	20
Debug log	20
Event log	21
Menu config	21
Startup Message	22
Developer Message	22
Change Logo	22
Reset Database	23
User Information	23
Database archive	23
Backup restores	24
UAM listing	24
Shortcut Page Setting	25
User Manage	26
User Listing	26
Add User	28

### Add Role

### Login Page

Step 1: Open any browser.
Step 2: Enter the URL (<u>http://localhost/ATP/Login.aspx</u>)
Step 3: Key in your ID and password.

Please Login		
User Name /Email ID :		256
Password :	Enter Password	128
Remember Me Next	Time.	
	🗳 Log In	

#### Error message:

Logging in with the wrong password for more than 5 times will automatically lock.

#### Solution:

Contact admin for unlock.

### Home (Menu)

#### 1. Asset Master

- Create a new item.
- Monitor the history of the items.

#### 2. Receiving

- A confirmation item has been received from the supplier.
- Put the item in a specific location.

#### 3. Check Out

• Providing loan items to specific customers.

#### 4. Check In

- Items received have been returned from a specific customer.
- 5. Transfer
  - Transfer items from location to another location.
- 6. Write Off
  - Identify items that must remove from the system for damage.

Home menu type will show change password.



If you wish to change password, click this button. Fill in the old password and new password.

### Welcome to Autotrack password change page: admin

Old Password:	Enter Old password
New Password:	Enter New password
Confirm New Password:	Enter ConfirmNew password
A Change Password	🕄 Cancel

### Asset Master (Menu)

### **Item Import**

**Step 1:** Browse and select excel document with item master data.

# Asset Import

Excel (.xls)	Text File	JSON File	Ms SQL	ODBC
ExcelFileImpo	rt			
		1	Browse	
Import Image				
			Browse	

Step 2: Click edit and select tab name (Excel sheet) and update.

	Import File						
#	Idx	Source File Name	Created	Tab Name			
Edit	3	C:\inetpub\wwwroot\ATP\ItemMaster\ItemImport\Corus Data.xlsx	6/21/2019	Sheet1\$			

**Step 3:** Binding the parameter with the source column name (Excel top header name).

			Type of import:			
			<ul> <li>PreCheck Data Before</li> <li>Skip PreCheck</li> </ul>	Import		
		SC	DURCE COLUMN MA	PPING		
#	Parameter	Position	Source Column Name	Max Length	Data Type	Default value
Edit	@Itemcode	1	NO	30	nvarchar	
<u>Edit</u>	@Barcode	2		30	nvarchar	
Edit	@Description	3	IT Asset Tag	100	nvarchar	
Edit	@Desc2	4	Department	100	nvarchar	
Edit	@FurtherDescription	5	Manufacture	4000	nvarchar	
Edit	@ItemGroup	6	Asset Type	8	nvarchar	
Edit	@ItemType	7	Model Type	40	nvarchar	
Edit	@HasSerialNo	8		1	nvarchar	F
Edit	@ImageFileName	9		120	nvarchar	
Edit	@IsActive	10		1	nvarchar	Т
Edit	@Shelf	11		20	nvarchar	
Edit	@Cost	12	Asset Cost		decimal	
Edit	@ComputerName	13		20	nvarchar	
Edit	@UserId	14		10	nvarchar	
Edit	@StrMsg	15		1073741823	ntext	
Edit	@CreditorAccNo	16		12	nvarchar	
Edit	@Location	17	Asset Location	8	nvarchar	
Edit	@InitialQuantity	18		8	nvarchar	
Edit	@InitialQuantity1	19		8	nvarchar	

Step 4: Import data.

Delete all function is to clear data from Item Master Listing.

The precheck data feature is to filter duplicate item code items with location code.

Skip precheck data feature is skip the filtering process.

🗌 Delete all	
PreCheck Data Before In	nport
Skip PreCheck	

### **Asset Listing**

The main list shows all the data that has been imported.

#### **New** – Create new item.

Edit Form		×
Asset No:	525002	*
Description:		
Description 2:		
Description Long:		
Asset Group:		
Asset Type:	~	
Active:		
SerialNo:		
Qty:	1	
Image File Name:	Browse	
	Upload	
Room:		
Cost:	0.00	
Update Cancel		+

Edit – Edit the item but cannot edit the asset number.

Edit Form			X
Asset No:	525001		
Description:	123		
Description 2:	aweqwe		
Description Long:			
Asset Group:	~		
Asset Type:	~		
Active:	$\checkmark$		
SerialNo:	$\checkmark$		
Qty:	1		
Image File Name:		Browse	
	Upload		
Room:			
Cost:	0.00		

Update Cancel

**Preview** – Print label for the items.

		Asset Master														
			c) I	New	🗘 Edit		Preview	🔒 Print	t 🦉	Select Print		Select	All	55	Unsele	ct All
brag a column h ☑	Asset No			Description 2	Description	Arrest Creases (	Acres Trace		SerialNo	Bal Qty		Image File Na	Deem		Cost	
	Asset No	8	v Schpuon	Description 2	v Description Lo		Asset Type	Active	Serialivo	Dai Qty	•		ROOM	9	COSL	•
	525001		123	aweqwe					Image: A state of the state		1					0.00

Select item and click preview button.

	Preview
	🖘 Back
🥪 🤒   12 < Page 1 🔍 of 1 ▷ 🖂   📓 🔛 Pdf 🔍	
	123
	525001

Click printer button to print label.

Print Total: 1 sheet	of paper Print Cancel	
Destination Pages	Honeywell PC <sup>2</sup> +	123
Copies	1	125
Paper size Pages per sheet	USER •	
Scale	Default	
Print using sys (Ctrl+Shift+P)	stem dialog 🛛	

Select destination to your printer.

Paper size as your label size.

Scale as default template size.

Last click print label.

### Asset Check Out

Monitoring assets are related to customers.

	Asset No 💌	Description	Description 2	Description L	Asset Group	Asset Type	Active	SerialNo	Bal Qty	Image File Na	Room	Cost		Customer v	
	0	2	0	2						7 7		2	\$	▼	
	144	CHKL-PE-TRA	ENGINEERING	CORUS HOTE	AHU UNIT	ACSON	1		1	)			0.00	Datalogic Serv	
	5244	CHKL-PE-WF-	COST CONTR	CORUS HOTE	WALL FAN	PROSMK II	1			)			0.00	Datalogic Serv	
	169	CHKL/PE/IRO		CORUS HOTE		GLANN ACTIK							0.00		
	170	CHKL/PE/HD-			AUTO SHAM				1				0.00		
	1834	CHKL/PE/PHC			CONTAINER								0.00		
	1841	CHKL/PE/HD-		CORUS HOTE		INDUCTION O			-				0.00		
	1858	CHKL/PE/IB-S		CORUS HOTE		DOME SET	4		-				0.00		
	1861	CHKL/PE/PHC			ELECTRIC RO								0.00		
	1862	CHKL/PE/PHC			ELECTRIC SQ				_			_	0.00		
2	2050	CHKL/PE/KAT	STEWARD	CORUS HOTE	GRILL	GRILL TROLLI				1			0.00		

### Asset Type

### Asset Type

	6 New	🖏 Edit	Delete	
Asset Type No	Asset Type Desc	Asset Type Desc	2 Asset Type Note	Short Code
T1001	ACSON			
T1002	GLANN ACTIKAN RICE DISPLAY			
T1003	DUAL ARM CARVINL STATIOTN			
T1004	STAINLESS STEEL SOAKING CONTA	AINER		
T1005	INDUCTION COOKER			
T1006	DOME SET			
T1007	ROUND CAFFING DISH			
T1008	CAFFING DISH			
T1009	GRILL TROLLEY			
T1010	ELECTRIC GRILL DEG 600			

### Asset Group

### Asset Group

	O Nev	v 👂 Edit	Delete	
Asset Group No	Asset Group Desc	Asset Group Desc2	Asset Group Note	ShortCode
G1001	AHU UNIT			
G1002	ATICKEN			
G1003	AUTO SHAM			
G1004	CONTAINER			
G1005	COOKER			
G1006	DOME			
G1007	ELECTRIC ROUND			
G1008	ELECTRIC SQUARE			
G1009	GRILL			
G1010	KNIFE			

### **Receiving**

Receiving is to confirm the items received from P.I.C.

			Receiv	e			
		Receive No					
		Receive Date	21/Jun/2019	~			
		Supplier			0 Find		
		Location		~			
		Note					
		Asset No			🖀 Find		
		Status	Receiving New				
#	Asset No	Description				Qty	Location To
			No data to	display			
	6 B	ack	😮 Cancel	E Sav	e	🔒 Print	

Select supplier, location and items. Once confirm all the items, click save as record.

						Column Chooser	Bave Layout	III Layout Default					
	DocNo	- SI	upplier Code 🔄	Supplier Name	Doc Date	Note 👻	Created Date	CreatedUserID 🔄	CreatedTimeStamp	LastModified	LastModifiedUserID	Remark1	
		0	2	1	? V V	\$	V 9	2	2		2 2		
Ð	GR-00005573	40	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Ð	GR-00005572	4	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
E)	GR-00005571	4	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Ð	GR-00005570	4	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
۲	GR-00005569	4	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Ð	GR-00005558	41	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Đ	GR-00005567	-40	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Ð	GR-00005555	-40	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Đ	GR-00005565	4	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		
Ð	GR-00005554	4	00000001	ALC-TECH (M) SDN BHD	21/Jun/2019	AUTO GRN	21/Jun/2019	ADMIN	6/21/2019 6:15:07 PM	6/21/2019 6:15:07 PM	ADMIN		

The record will be found in **Receiving Listing**.

### **Check Out**

Check Out is to confirm the items loan to customer.

			Check	Out			
		Check Out No					
		Check Out Date	21/Jun/2019	~			
		Customer	30000003		<b>ag Find</b>		
		Location	STORE	~			
		Asset No	165		强 Find		
		Qty :	þ		Enter		
		Status	Please Input Quantity				
#	Asset No	Description	L		From Location	Qty	User ID
			No data	to display			
		🚱 Back	😮 Cancel	💾 Save	Save And Print		
#	Asset No	Description			From Location	Qty	User ID
Delete	165	CHKL-PE-AC-CCO	FF07		STORE		1 admin
		🚱 Back	😢 Cancel	💾 Save	Save And Print		556

Select customer, location and items.

Once confirm all the items, click save as record.

										Check	Out									v
								E Column	Choos	er 🗄 Save	Layout	🛄 Lay	out Default							
Doc Key		Check Out No		Check Out Date	Debtor Code		Customer	Description		Remark1 🔄	Remark2		Remark3	Remark4		Last Modified		Last Modified User ID	Created Time Stamp	Created User ID
	2		7	~ 7		2	2		0	4		\$		▼	Ŷ		V 7	2		
	22297	DO-00000002		6/21/2019	300000003		Datalogic Services (M) Sdn Bhd	DELIVERY ORDER								6/21/2019		admin	6/21/2019	admin
	22293	DO-00000001		6/21/2019	300000003		Datalogic Services (M) Sdn Bhd	DELIVERY ORDER								6/21/2019		admin	6/21/2019	admin

The record will be found in **Check Out Listing**.

### Check In

Check In is to confirm the items return from customer.

			Check I	n			
		Return No	DR Default				
		Return Date	21/Jun/2019	~			
		Customer	30000003	Ø	Find		
		Note					
		To Location	TR-OFF	~			
		Asset No	5244	0 <u>0</u>	Find		
		Qty :	1	ŝ,	Enter		
			Please Input Quantity				
		Status					
#	Asset No	Description			To Location	Qty	User ID
<u>Delete</u>	144	CHKL-PE-TRAINING			TR-OFF		1 admin
		🚱 Back	🔞 Cancel	Bave Save	Save	e And Print	

Select customer, location and items. Once confirm all the items, click save as record.

										(	Check I	n												Ve	er 1.0.7
6						_		8	Column Choo	Ger	Check In Li		III Layout	t De	fault										_
	DocNo 👻	Debtor Code		Debtor Name	Doc Date		Note		Created Date		CreatedUserID		Description		Updated Date	- L	Update By 🔄	5	Remark1 💽	R	emark2 💌	Remark3	- F	temark4	v
	2		2		7	~ 5		2		~ 🕈		Ÿ		2		9	2	?		2	0		♥		9
۲	DR- 00000001	30000003		Datalogic Services (M) Sdn Bhd	6/21/2019				6/21/2019		ədmin		DELIVERY RETURN		6/21/2019 8:07:32 PM	a	admin								

The record will be found in **Check In Listing**.

### **Transfer**

Transfer is to confirm the items transfer from current location to another location.

		Transfer No	Xfer Default					
		Transfer Date	6/21/2019	~				
		From Location	TR-OFF	~				
		To Location	STWT	~				
		Note			0*			
		Asset No	5244			🖓 Fin	d	
		Qty :	1			Ent	ter	
			Please Input Quantity					
		Status						
#	Asset No	Descriptio	n				Qty	User ID
Delete	144	CHKL-PE-	TRAINING				1.00	admin

Select from location, to location and items.

Once confirm all the item been received, click save as record.

										7	Tran	sfer												Ver 1	.0.9
									E Colum	in Chooser	8	Save Layout		Layout Default											
DocNo		From	To Location	Doc Date		Created Date		CreatedUserI	D	Note		LastModified	- 1	LastModifiedUserID		Reason		Remark1		Remark2		Remark3	Remark4		
-	7		2	\$	v 🕈		v 🕈		V	(	Ŷ		8		7		2		2		7		2		V
CO XFER.		90429	90430	21/Jun/2019		21/Jun/2019		admin				6/21/2019 8:10:36 PM	м	admin											
Create F	her																								

The record will be found in **Transfer Listing**.

### Write Off

Receiving is to confirm the i	items received from P.I.C.
-------------------------------	----------------------------

			Receiv	/e			
		Receive No					
		Receive Date	21/Jun/2019	~			
		Supplier			Se Find		
		Location		$\checkmark$			
		Note					
		Asset No			🖀 Find		
		Status	Receiving New				
#	Asset No	Description				Qty	Location To
			No data to	o display			
	🚱 B	lack	😮 Cancel	💾 Save		📙 Print	

Select supplier, location and item.

Once confirm all the item been received, click save as record.

						Writ	e	Off Listin	n	g									Ver 1.0.8
						Column Chooser	16	Bave Layout	1	III Layout Default									
	DocNo		DocDate	Reason	Note	Created Date		CreatedUserID		LastModified		LastModifiedUserID		Remark1		Remark2	Remark3	Remark4	
		2		2	\$	7	V		7		9		7		2		7	2	\$
Đ	WOFF-000001		22/Jun/2019			22/Jun/2019		admin		6/22/2019 2:35:18 PM		admin							
Create Filter																			

The record will be found in Write Off Listing.

### Design (Menu)

#### **Label Management**

To manage the report template.

#### Label Manage

New	🖏 Edit	? Parameter	💐 Grid Set	🔍 Print	들 Vie	W 📑 Delete	Import	Export	I Transaction	Print Log
	#	Name	Conr	Name		Page Name	Crea	tedDateTime Da	te	
								×	$\sim$	
	0	itemPreiew					21/J	un/2019 21/	/Jun/2019	
	0	MobileCabDownload					21/J	un/2019 21/	/Jun/2019	
	0	Autotrack_Customer					21/J	un/2019 21/	/Jun/2019	
	0	Autotrack_Itemlabel					21/J	un/2019 21/	/Jun/2019	
	0	TransferReceipt					21/J	un/2019 21/	/Jun/2019	
	0	DOReceipt					21/J	un/2019 21/	/Jun/2019	
	0	WoffReceipt					21/J	un/2019 21/	/Jun/2019	
	0	Autotrack_Location					21/J	un/2019 21/	/Jun/2019	
	0	GRReceipt					21/J	un/2019 21/	(Jun/2019	
	0	DRReceipt					21/J	un/2019 21/	/Jun/2019	

- **New –** To create new design template.
- Edit To edit design template.

Parameter – To link with database parameter.

Grid set – Column settings.

Scan – Print page.

View – Print page.

- **Delete –** Delete design template.
- **Import** Import design template.
- **Export** Export design template.

**Transaction –** Print summary from design template.

**Print log –** Print log from design template.

### Setting (Menu)

#### Location

To see a list of store codes and create a new location code for the Receiving, Check Out, Check In, Transfer and Write Off selection.

					O Ne	w		🖓 Edit		R Prev	iew		😣 Pri	nt	8 S	Select Print		😑 Delete		Columa	n Setti	ng						
	Location		Description	Description :		Address1		Address2		Address3		Address4		PostCode		Phone1		Phone2		Fax1 👻		Fax2		Contact		HostName		GpsStoreLocation
		2		7	7		2		2		2		2		2		2		7	2			9		8		7	
	90429		TR-OFF	TRAINING O	FICE																							
Ð	90430		STWT	STWT																								
Ð	90431		STORE	STORE																								
1	90432		STEWARD	STEWAR	)																							
Ð	90433		SEC-OFF	SECURITY OF	FICE																							
0	90434		SALE-OFF	SALE OFFI	CE																							
Ð	90435		ROOF-TOP	ROOF TO	p.																							
0	90436		RECV	RECEIVIN	G																							
	90437		PURC	PURCHASI	VG																							
	90438		N	N																								

**New** – Create new location code.

Edit – Edit location code info. Only the "Location" info cannot be edit.

Delete – To delete the location code info.

**Column setting** – To adjust the column size and column name position.

### **Location Import**

Step 1: Browse and select excel document with location data.

# Location Import

Excel (.xls, .xlsx)	JSON File		
		Browse	.xlx,xlsx

### Step 2: Click edit and select tab name (Excel sheet) and update.

le Name Created Tab Name b\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx 6/21/2019	ŧ	ŧ	Idx	Source File Name	Created	Tab Name
b\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx 6/21/2019	1	dit	2	C:\inetpub\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx	6/21/2019	
b\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx 6/21/2019						
		Idx		purce File Name	7.75557	Tab Name
notrubly www.woothATD) Itom Mactory Itom Importh Corrus Logation view - county 6/21/2010 6:42:17 D			2 C:	\inetpub\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx	6/21/2019	
herbar // Classed: 0/21/2019 6	S	ource File		<pre>\inetpub\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx</pre> : C:\inetpub\wwwroot\ATP\ItemMaster\ItemImport\Corus Location.xlsx		19 6
				Sheet1\$		Update Can

# **Step 3:** Binding the parameter with the source column name (Excel top header name).

#	Parameter	Position	Source Column Name	Max Length	Data Type	Default value
<u>Edit</u>	@Location	1		8	nvarchar	
Edit	@Description	2	Location Code	80	nvarchar	
Edit	@Desc2	3	Location Description	80	nvarchar	
Edit	@Address1	4		40	nvarchar	
Edit	@Address2	5		40	nvarchar	
Edit	@Address3	6		40	nvarchar	
Edit	@Address4	7		40	nvarchar	
Edit	@Postcode	8		10	nvarchar	
Edit	@Phone1	9		25	nvarchar	
Edit	@Phone2	10		25	nvarchar	
Edit	@Fax1	11		25	nvarchar	
Edit	@Fax2	12		25	nvarchar	
Edit	@Contact	13		40	nvarchar	
Edit	@GpsStoreLocation	14		40	nvarchar	
Edit	@HostName	15		250	nvarchar	

Step 4: Import data.

**Caption resource** To edit features, button, message name.

Ent	er text to search	Search			
#	Resource Name	Default Name	User Name	Visible 🖃	Controltype
0	csqlRecevingEditRes	ReceivingEdit	Receiving Edit		CSharpSQLReturn
0	csqlInvalidLocationRes	Invalid Location	Invalid Location		CSharpSQLReturn
0	csqlValidLocationRes	Valid Location	Valid Location		CSharpSQLReturn
0	csqlChangeLocationNotAllowRes	Change Location Not Allow	Change Location Not Allow		CSharpSQLReturn
0	csqlTransferCreatingnewRes	Transfer Creating new	Transfer Creating new		CSharpSQLReturn
0	csqlTransferPageLoadOKRes	Transfer Page Load OK	Transfer Page Load OK		CSharpSQLReturn
0	csqlItemCodeAlreadyExistPreviouslyRes	ItemCode Already Exist Previously	ItemCode Already Exist Previously		CSharpSQLReturn
0	csqlPleaseInputQuantityRes	Please Input Quantity	Please Input Quantity		CSharpSQLReturn
0	csqlItemCodeNotActiveRes	ItemCode Not Active	ItemCode Not Active		CSharpSQLReturn
0	csqlWOffCreateNewRes	WOff Create New	WOff Create New		CSharpSQLReturn

### Debug log

To check error or bug log.

				D	ebua Loa			
				IIIe Select All	🖹 Export	Delete		
Enter	text to search		Search 9	lear				
	D ErrDateTime	Company Name	User ID	Err Msg			Navigate URL	Re
	▼ <	2 3	2			4	7	
• 1		GH		System Data SQLCert SQLCerct processor (MODI 11009). The System Data SQLCert SQLCerct SQLCerct SQLCerct SQLCerc SQLCe	ptice, Bookan LinakCasa no Christo (Sillecaption en on Christo (Sillecaption en or de la nort noise (Sillecaption en de la nort de la nort de la nort de la nort de la nort de la nort de la nort de la nort de la nort de la nort de la nort honder de la nort de la nort de la nort de la nort mandélations confetances nort de la norte de la nort mandélations confetances mandélations confetances mandélations confetances mandélations confetances mandélations confetances de la norte de la norte de la norte de la de la norte de la norte de la norte de la de la norte de la norte de la norte de la de la norte de la norte de la norte de la de la norte de la norte de la norte de la norte de la de la norte de la norte de la norte de la norte de la de la norte de la no	ection, Action 1 xeception, Boolean mRunBehavior RessultSet : anBehavior, String Boolean or, RunBehavior , RunBehavior , RunBehavior , RunBehavior g method) at avior) at ehavior behavior g method) at avior) at ehavior behavior	, http://127.00.1//w.totrad&Pofessional/report/printTransaction/TransactionReport.agor? TableName=StockTake	System.D alcfn_Ge

### **Event log**

To audit user action.

To view this log, user must check the box to open this list.

Enter	text to search		Search Clear							
	EventDateTime	Computer Name	UserID	Module Name			EventType		Event Description	EventMessage
	~ ?	2	2		7			\$	2	
	26/Feb/2019 09:11:58	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	item import Page load	Void Page_Load(System.Object, System.EventArgs)
	26/Feb/2019 09:11:53	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	Successfully data get from json service .	Void ASPxButtonJasonRequest_Click(System.Objec System.EventArgs)
	26/Feb/2019 09:11:43	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	Click Get Service for get data from json server.	Void ASPxButtonJasonRequest_Click(System.Objec System.EventArgs)
	26/Feb/2019 09:11:43	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	item import Page load	Void Page_Load(System.Object, System.EventArgs)
	26/Feb/2019 09:11:39	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	Click Add Parameterfor Add Json Key parameter	Void ASPxButtonAddParameter_Click(System.Objec System.EventArgs)
	26/Feb/2019 09:11:39	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	item import Page load	Void Page_Load(System.Object, System.EventArgs)
	26/Feb/2019 09:11:26	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	service connected Successfully	Void alcfn_ctrl_FindService(System.String, System.String)
	26/Feb/2019 09:11:26	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	aspx	AutoTrackWebAp	plication.ItemMaster	.itemImport.itemImport	Click Find Servicefor Find service and connect to servcie and check service url	Void ASPxButtonFindService_Click(System.Object, System.EventArgs)
	26/Feb/2019 09:11:26	LAPTOP- UUQJPBF7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	item import Page load	Void Page_Load(System.Object, System.EventArgs)
	26/Feb/2019 09:11:26	LAPTOP- UUOJPBE7	admin	http://localhost/ATP/ItemMaster/itemimport/Itemimport	.aspx	AutoTrackWebAp	plication.ItemMaster	.ItemImport.ItemImport	service connected Successfully	Void alcfn_ctrl_FindService(System.String, System.String)

### Menu config

To create new or edit for the menu info. To enable role level access by edit "visible" check box.

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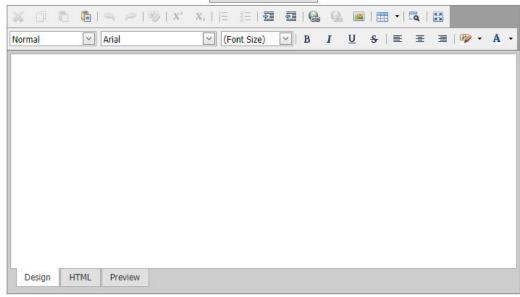
### Startup Message

#### **Developer Message**

Developer message for displaying messages on the login page.

## **Developer Message**

SAVE



#### Change Logo

Change the logo that shows the top title logo.



#### **Reset Database**

Reset database

1. Fully database reset all database from SQL server. (Do not choose this option to reset).

2. Transaction reset is deleting all data related to transaction.

3. Reset to first time setup.

### **Reset DataBase**

Fully Database Reset		
Transaction Reset		
Reset To Startup		
	🗭 Reset	

#### **User Information**

User information

- 1. Password complexity.
- 2. Update password attempt and logout.
- 3. Wrong password attempt.
- 4. Auto log off.
- 5. Deactivate user days.

		User Information
Password Complexity		If checked, the password should be Alpha, numeric and special character combination. If unchecked, the password will accept any type of text
Update Passwordattempt and L	ogout 🛛	
Wrong password Attempt	3	Warning!! User will be locked , more than the mentioned times of login.
Auto Log Off	15	The user will be logged out automatically when the user not performing any action in the autotrack till the mentioned time.
Deactive User Days	90	If day is Zero Useraccount will be not Deactived, User will be decatived automatically when user not logged in before the mentioned day
SAVE SAVE		

#### **Database archive**

Database archive To set an archive date for database log. Can only choose the later days.



Select Date dataBase Archive

DataBase will be automatically archived untill the mentioned date

SAVE

V

#### **Backup restores**

To backup Autotrack whole folder include database. Due to Live server and DB server is separate, unable to do database backup. Restore only for (DB).bak file.

Backup Folder:	C:\data\	
Backup FileName:	AutotrackBackup	The user will be logged out automatically when the user not performing any action in the autotrack till the mentioned time
AutoBackup:		
Start Time:	1/1/2018 2:00 PM	
Repeat After:	24 🗘	Hours
	E Setting Save	6 Manual Backup
	If checked	, the password should be Alpha, numeric and special character combination.
Backup File (.zip) :		Browse
Restore To Location:	C:\inetpub\wwwroot\	
	Restore	

### **UAM** listing

The role level that shows access rights.

Drag a column header here t	o group by that column	
Display Name	Description	ADMIN
	2	9
Active		False
AssetGroupNo		True
AssetGroupNote		True
Batch Create		False
Batch No		False
Bin		False
Company Name		True
Cost		True
Created By		True
Created Time		True

Export Excel

### **Shortcut Page Setting**

To show the shortcut page in home page.

**New –** Create new shortcut page.

Edit – Edit shortcut page info.

**Select all –** Select all shortcut page.

**Unselect all –** Unselect all shortcut page.

**Copy** – Duplicate selection shortcut page to another role level.

**Delete –** Delete shortcut page.

	No	Role Name	UserName	Page Name	Page Link	Mobile Page Link	Order	Image Url	Visible
				ļ.		1	l.		
•								/App_Themes/SafeIconMaster.ico	
	2	admin	admin	Transfer	~/Transfer/TransferMain/TransferMain.aspx	~/Transfer/TransferMobileLoaction/TransferMobileLoaction.aspx	30	App_Themes/transferIcon.png	Y
	3	admin	admin	Check Out	~/checkout/checkoutmain/checkoutmain.aspx	~/CheckOut/CheckOutMobileLeaction/CheckOutMobileLeaction.aspx	50	~/App_Themes/CheckOutIcon.png	V
	4	admin	admin	Check In	~/checkin/checkinmain/checkinmain.aspx	~/Checkin/CheckInMobileLocation/CheckInMobileLocation.aspx	40	~/App_Themes/CheckInIconBig.png	¥
	5	admin	admin	Acset Check	~/StockTake/PCStockTake/PCStockTake.aspx	~/StockTake/OnlineStockTakeMobile/OnlineStockTakeMobile.aspx	60	/App_Themes/StockTakeIcon.png	¥
	6	admin	admin	Receiving	~/grn/grnmain/grnmain.aspx	~/GRN/GRNMobileLocation/GRNMobileLocation.aspx	20	~/App_Themes/Receiving.png	¥
	7	admin	admin	Mobile Instruction	~/StockTake/StockTakeInstruction/StockTakeInstruction.aspx		70	-/App_Themes/instruction.jpg	2

Ver 1.0.9

### <u>User Manage</u>

### **User Listing**

Use the export function to display user information.

- 1. Add user features.
- 2. Edit user features.

User Name 🖃	Role Name 🖃	IsApproved 🔄	Locked Out 🖃	CreatedDate 🚽	Last Logi
Ŷ	♥	~	~	~ 7	9
mounawit	supervisor	<b>V</b>		29/Jan/2019 11:21:50 AM	29/Jan/2
yiling	supervisor	7		29/Jan/2019 11:21:31 AM	21/Feb/2
stephanie	supervisor	7		29/Jan/2019 11:21:10 AM	29/Jan/20
<u>ooi</u>	supervisor	4		29/Jan/2019 11:20:44 AM	29/Jan/2
sam	supervisor	8		29/Jan/2019 11:20:24 AM	29/Jan/2
cheng	supervisor	8		29/Jan/2019 11:20:07 AM	29/Jan/2
nazim	admin	8		29/Jan/2019 11:19:42 AM	29/Jan/2
joutin	admin	V		29/Jan/2019 11:19:21 AM	29/Jan/2
<u>ivy</u>	admin	<b>v</b>		29/Jan/2019 11:19:01 AM	29/Jan/2
device6	user	~		29/Jan/2019 11:17:58 AM	29/Jan/20
	iems) 🔇 [1] 2				

#### 1. Role ID

- 2. Main Info
- 3. Edit user info.
- 4. Update user info.
- 5. Unlock user if password wrong 3 times.
- 6. Reset password.
- 7. Delete user.

Role ID

🔲 admin		
IT_SAM		
IT_Support		
Retail_Crew		
Retail_Executive		
Retail_Manager		
supervisor		
✓ user		

In most of the situation, 1 user only apply 1 role. If you want to define 1 user with multi role, please consult your administrator on this setting. This setting may not work for certain page due to matrix conflig configuration

#### Main Info

2	Unlock User	Reset Password	😑 Delete User
Update Cancel			
Email	sales@alcai	dc.com	
Last Password Changed Da	te 29/Jan/2019	19:17:58	
Last Activity Date	29/Jan/2019	11:17:58	
Creation Date	29/Jan/2019	19:17:58	
Is Online			
Is Locked Out			
Active User			
User Name	device6		

### Add User

Create new user.

Select user by role level.

Select Role for ID

□ admin □ supervisor ☑ user		
In most of the situation, 1 user If you want to define 1 user v This setting may not work for Select an ID and Password	vith multi role, please consu	ult your administrator on this setting. conflig configuration
Active User:		
User Name / Email:	admin	256
Dessurand		
Password		128

🕒 Add User

### Add Role

Create new role.

Delete role. (if the total of user is zero, only the system allows to delete.)

		😮 Delete		
		Role Name	Total Use	er
		Retail_Executive		0
		IT_Support		0
		admin		4
		Retail_Crew		0
		user		6
		IT_SAM		0
		Retail_Manager		0
		supervisor		6
New Role:	Enter Role	Name	256	🔂 Add Role